How to…

Publish
Open Access
in Brill journals

Author Guide

A step-by-step guide to publish your article in **Open Access**

1. Prepare

- Select **the journal of your choice** on www.brill.com
- Review formatting requirements via '**Submit Article**'

2. Submit

- Click '**Submit Article**' on your journal's page
- **Complete the submission steps** on the journal's dedicated *Editorial Manager* page*
- Make sure to fill out your **affiliation using the autofill-option** and include your **institutional email address**

3. Open Access

- Select '**Open Access**' in the submission menu
- *Rightslink* works on behalf of Brill to coordinate the Open Access process
- Make sure to fill out your **affiliation** once more, which will result in 100% discount = **waiver of APC as per the *Brill-CSIC Agreement 2023-2024*.**

4. Review

- Your article is in **editorial and peer review**.
- Brill aims to deliver peer review **turnaround times** of 3-5 weeks.

5. Final decision

- Your manuscript is **accepted for publication**.
- Complete your **Open Access license to publish.**
- Brill's default Open Access license is **CC-BY** to ensure you **automatically adhere** to **Open Access standards and policies** from institutions and funders around the globe.

6. Publication

- **Production**: typesetting and proof reading
- **Verification** of your eligiblity for Open Access
- The article **is available in Open Access** on brill.com
- **Usage statistics** are available on the article's webpage

- *Not all journals work with *Editorial Manager* submission software.

- Brill has implemented **multiple eligibility checks across the full publication process** to ensure **all eligible authors are identified** and can **benefit from Open Access.** This applies to all journals, including those that do not use *Editorial Manager*.

- Feel free to **flag Open Access** at any point in the publishing process. We also accommodate **conversions to Open Access** if needed.

- More information? www.brill.com/openaccess or contact us at openaccess@brill.com